

## **DUE PROCESS POLICY**

\_\_\_\_\_ will ensure that all individuals participating in their program will enjoy the same rights and responsibilities as any other person unless these rights have been restricted through a due process review. No rights restriction may take place, except in an emergency situation, until the restriction and the plan implementing the restriction has been approved by the Central Missouri Regional Center's Human Rights Committee and the legal guardian (if applicable). The Human Rights Committee can:

- Grant the restriction as requested.
- Deny the request to restrict rights.
- Offer other suggestions to the team to consider.

For each right which has been restricted, a signed plan of action will be available within the individual's file which details, with timelines, how the person's right(s) will be restored.

The person/guardian has the right to appeal the recommendation to restrict their right(s). The person/guardian will be assisted to contact their Department of Mental Health casemanager. If the matter is not resolved, a contact will be made to the supervisor of the individual coordinating services and/or the Department of Mental Health administrator. At any time, the individual/guardian will be supported to contact one of the following external advocates:

Missouri Protection and Advocacy  
(800) 392 8667

Department of Mental Health – Client Rights Monitor  
(800) 364-9687

Central Missouri Regional Center Casemanager  
(888)671-1041